



First Year Guide 2023

“Forest Sciences” and “Environmental Sciences”



Welcome to the Faculty for the Environment
and Natural Resources!

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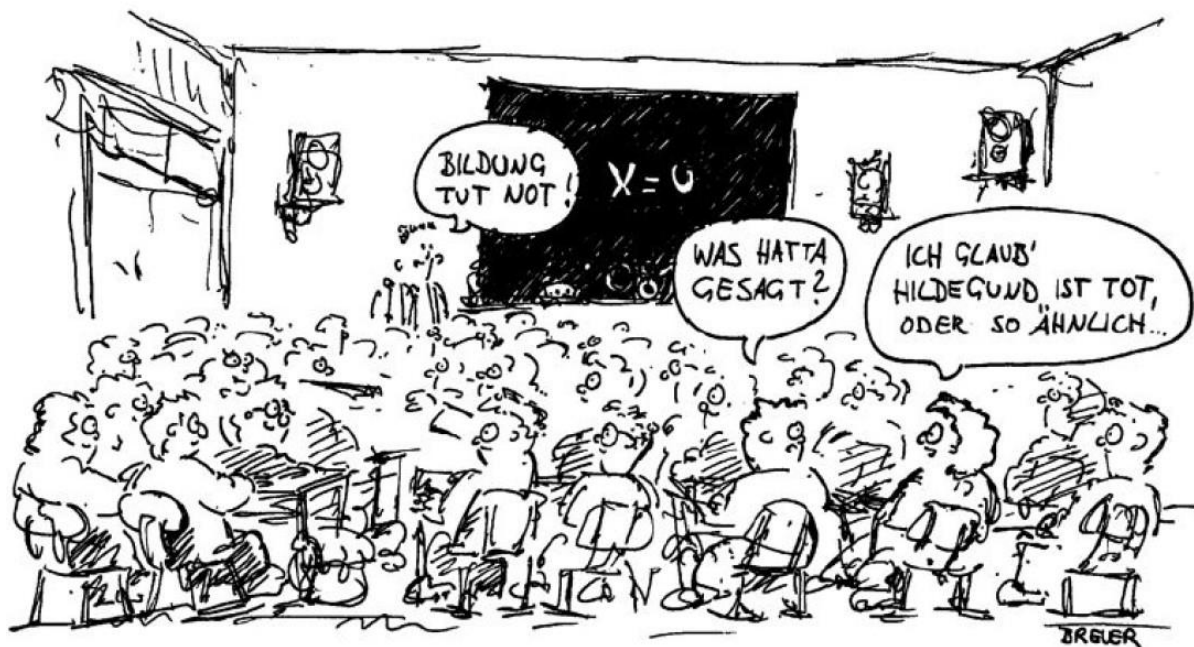
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Cordial Welcome

Dear prospective First Year Students,

you made it! Our congratulations that you have been accepted to this excellent faculty! Soon lectures will start, and this guide shall help you to get through the initial weeks full of organizational chaos and new experiences as smooth as possible.

We will try to provide you a brief description of organizational structure and contents you will have to expect within the modules of the first term as well as an overview of activities happening during Orientation Week. Further, we expect giving you some useful advice how to survive as freshman without difficulties.



Student's Council Forst-Hydro-Umwelt

You do have questions about your program, about finding a flat, about the enrolment process? You are not sure, where to go when or you would like to get an insight into your studies before starting? We as your student's council are always happy to help you with any issue or question you have about uni. Moreover, we are members of all the different councils of our faculty to represent the interests of you as a student. But we are not only shaping policy within our faculty but do also organize all the funny stuff including parties and other events in addition to the daily routines at university. At the beginning of each winter term we organize some events to get to know fellow students and of course we will also help you to have an excellent start into your studies.

Our work comprises the following aspects:

- support and advise for any kind of issues or questions
- organizing various events like first year huts, Försterfeste, hikes etc.
- provision of old exams
- debates and discussions about structural aspects within the faculty and decisions about further policies
- participation in the councils of the faculty

You would like to collaborate? If you are interested to get engaged or if you would only like to get an insight into our work and drink a lemonade or beer with us...

We meet every Monday at 7 p.m. in our room first floor at Herderbau.!

We are looking forward to everyone who is coming!

Get in contact with us via:

Mail:
fachschaft@forst-hydro-umwelt.de

Website:
www.forst-hydro-umwelt.de



@ForstHydroUmwelt



Checklist for First-Year-Students

*A list of **pretty important** things, which you should get done within your first week. You may call it Uni-Survival-Program ;).*

- My matriculation number is _____
⇒ important for examinations, official documents and certainly for the FHU-Horoscope
- I am registered on HISInOne
⇒ and I have added my personal data (e-mail address!)
- I have joined the folders of my subjects on Ilias
⇒ Quite logical, isn't it? Otherwise, you cannot follow the contents of your subjects or view the presentations.
- I have registered on HISInOne for **all(!)** examinations.
⇒ Essential! Register immediately after being booked for the module, you can still cancel your registration within the first half of your module. Every year there are students who want to register themselves later but forget it and then they must take the exam in the following year!
- I have read the examination regulations.
⇒ We mean it. There are some essential rules, and you ought to know them. Lack of knowledge won't protect you from damage.
- I am subscribed to the mailings lists and have joined the telegram group.
⇒ Otherwise, you might miss important information. This is particularly crucial in times of online lecturing. Moreover, you might meet there some nice fellows – albeit virtually.

Emergency, emergency!

What you ought to do in difficult times?!

- I forgot to register for my exam(s)
 - ⇒ In most cases: Tough luck! You can take the exam the following year. You might have a chat with examination office, but it will not work. Seriously.
- I do feel mentally ill
 - ⇒ the [psychotherapeutische Beratungsstelle](#) (~psychotherapeutic helpdesk) of the SWFR can help you
- I would like to get an [Nachteilsausgleich](#) (~compensation for disadvantages)
 - ⇒ Mrs. Massel can help you with physical or mental [disabilities](#)
 - ⇒ read the examination regulations
- I am studying with child(ren) / I am pregnant
 - ⇒ I already have [child\(ren\)](#)
 - ⇒ In case of [pregnancy](#)
- I am doubting my study program/ actually my whole life?
 - ⇒ You might talk to Sunniva Dalmühle or to the [SCS](#)
- I feel overwhelmed/ lost the overview over my program or want to change my program
 - ⇒ Sunniva Dalmühle will help you!
- It's hard for me to get to know other students
 - ⇒ Join the student's council, there you are able to get to know fellow students from different years. And generally, as a rule of thumb we are all rather lovely people ;)

Exchange of information

Within the faculty there are various mailing lists for the exchange of information you can subscribe to. Especially important is the mailing list of the master's program to which you can subscribe with an e-mail to:

master-on@unr.uni-freiburg.de

You will get important information to the programs, news of the faculty and job offers.

There are also specific mailing lists for the respective programs:

env2023-on@unr.uni-freiburg.de (*Environmental Sciences*)

or

for2023-on@unr.uni-freiburg.de (*Forest Sciences*)

Moreover, we created a group on **Telegram** to facilitate communication:



<https://t.me/+SorEo0-wDrY1YjFi>

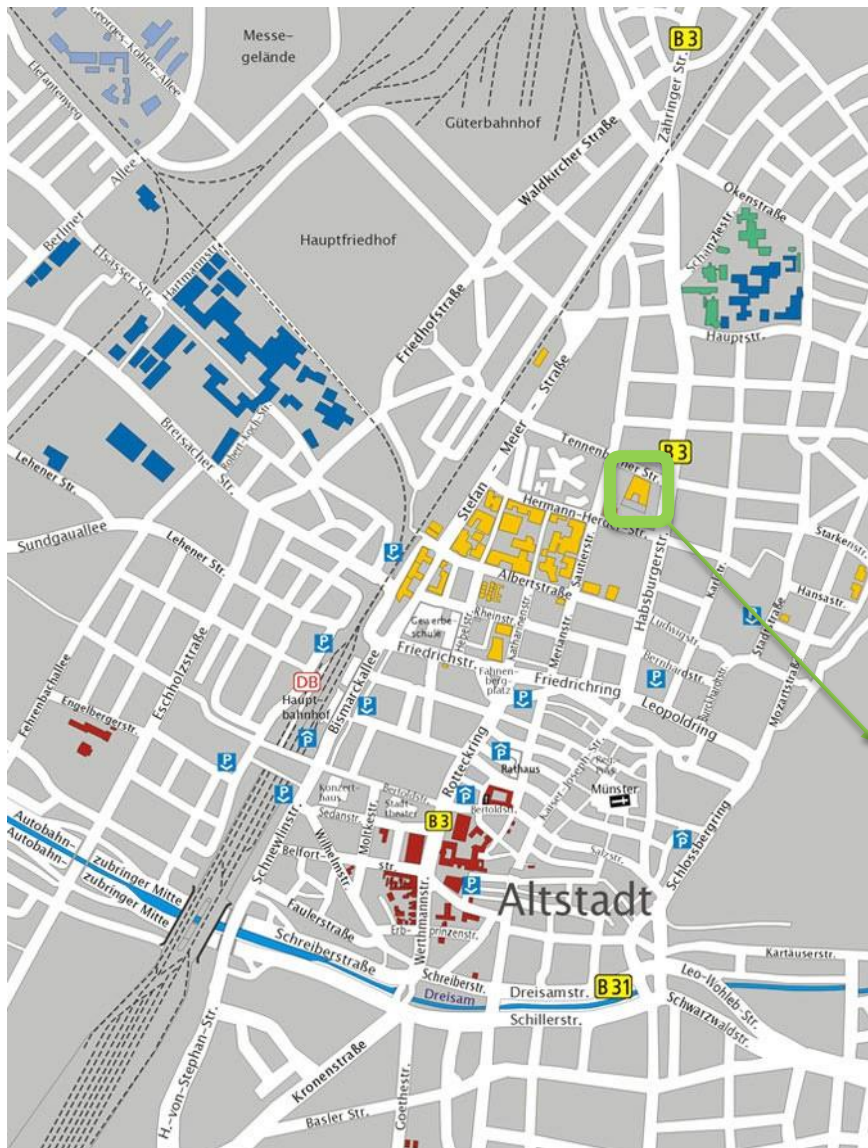


There's also an **App** called "**Studienstart**" provided by the university. You will find there maps with all lecture halls and a calendar providing information about events during the first weeks of the term: [Google](#) / [Apple](#)

Microsoft Software (Office package) and Wifi at the Uni

As a student you do have access to [Software](#) and Pro-Versions being free of charge or rather cheap. Furthermore, you can use the [Wifi eduroam](#) everywhere around the campus buildings.

Where is what?



**Natural Sciences Campus
„Institutsviertel“**

Main Campus (Humanities)

**University Medical Center
„Uniklinikum“**

Biology/Botanical Gardens

**Engineering
→ Chair of Ecosystem
Physiology!**

**Herderbau → Faculty for
the Environment and
Natural Resources**

You will find detailed maps of all buildings and campuses here:

https://www.uni-freiburg.de/universitaet-en/kontakt-und-wegweiser/lageplaene?set_language=en

Most of the classes of the master's program will be held in Herderbau or in one of the lecture halls of the Institutsviertel. Lab work and other practical exercises will probably take place directly in the labs of the respective chair. An overview of all the different chairs of our faculty you will find here: <https://www.unr.uni-freiburg.de/en/faculty/chairs>

If you happen to have classes in one of the buildings of the main campus, the name of the respective lecture hall will help you to find it: e.g. HS 3219

The first digit represents the **building (Kollegengebäude)** the room is located in, in this case it is KG III. The second digit represents **the floor**, so in this case the room is located in the second floor. The last two digits represent the respective **room number**. Herderbau (our faculty) uses exactly the same system just without the first digit representing the building: so, room 400 means that you are searching room number 00 on the fourth floor.

Libraries

Universitätsbibliothek (main library)

You have to write a paper, hold a presentation or learn for an exam? At the UB you will find nearly all the important books and scientific journals you need for a proper research. Additionally, the UB offers a lot of space for working silently or in groups as well as printers, a CIP-Pool and a café. Due to the current restrictions you need to reserve a workspace in advance on HisInOne where you will be allowed to work for 4 hours (there are 3 timeslots available). You can take home books of the Lehrbuchsammlung I located in the basement of the building with your UniCard, but access is currently restricted to limited opening times. Most publications are already available in digital format, so we recommend searching in the KatalogPlus on the website of the UB first.

More information on: <https://www.ub.uni-freiburg.de>.

Fachbereichsbibliotheken (subject specific libraries)

Basically, you should start your research using the subject specific libraries in the Herderbau (first floor) and at the department for physical geography in the Werthmannstraße (ground floor). There, you are not allowed to take the books home – exceptions are possible over weekends – but you will find two or more copies for studying them at the library. In the Lehrbuchsammlung II (Ernst-Zermelo-Straße 1) you will find books related to natural sciences like biology, chemistry, ecology etc... You are allowed to take them home, but same story as in the Lehrbuchsammlung I: access is currently restricted. It is necessary to request the book at the main library where you can pick it up one day later. We recommend you having a look on the websites to inform yourselves about opening times, access and current rules.

<https://www.unr.uni-freiburg.de/de/fakultaet/bibliotheken-cip>

Our faculty

In January 2013 earth sciences were integrated into the “Faculty for Forest and Environmental Sciences (FFU)” and thereafter it was renamed to “Faculty for the Environment and Natural Resources (UNR)”. There are three institutes superordinated to the various departments:

- Institute of Forest Sciences
- Institute of Earth and Environmental Sciences
- Institute of Environmental Social Sciences and Geography

You can find more information about the institutes, subordinated departments and their research areas on the website of our faculty:

www.unr.uni-freiburg.de

Dean´s office

Program Coordinator:

Sunniva Dalmühle

info-umwelt@unr.uni-freiburg.de

info-forst@unr.uni-freiburg.de

0761/203-3608

Examination Office:

opening hours: Monday / Thursday 10.00 –
12.00 o´clock

Silke de Boer

silke.deboer@unr.uni-freiburg.de

0761/203-8610

Hans-Christof Gundlach

h-c.gundlach@unr.uni-freiburg.de

0761/203-3606

Sekretariat / Mathislehütte:

Sibylle Bouvier-Yücel

dekanat@unr.uni-freiburg.de

0761/203-3601

Dean of Studies:

Prof. Dr. Annika Mattissek

annika.mattissek@geographie.uni-freiburg.de

0761/ 203-3565



The Mathisle-Hütte

Hidden in the forest close to Hinterzarten with the Mathisleweiher nearby you can find the Mathislemühle built in the year 1798.

Not only workshops and classes of the faculty, but also cozy get togethers of different groups of students do take place here. Hikes to the Feldsee, barbecues and music at the fireplace, as well as yogurt and hand-made cheese produced by the nearby Mathislehof will keep this experience in your memory for a pretty long time!



Each year we organize first-year-huts for all first-year students.

The hut for students of the Master's programmes will take place on **24. to 26. November 2023** the Mathisle-Mühle. This hut belongs to our faculty and may be used by all students.

Application:

Just write an e-mail to **huetten@forst-hydro-umwelt.de** with your full name, the programme your studying and the additional information that you are in a Master's programme.

Freiburg-Check

What you ought to have done to call yourself a student of Freiburg

- watch the sunset from Kanonenplatz
- walk up to Schlossbergturm (very lovely during the night, too!)
- sit on the Blue Bridge (at least drive over it rather stupidly like the Biohackers do in quite every scene)
- visit the Münster and its tower
- explore the market around the Münster and eat a (vegetarian) sausage there
- go swimming in Seepark/have a picnic there/play something on the meadow...
- visit the Arboretum in Günterstal (don't forget to pay your credits to Waldtraut, the highest tree of Germany)
- find your favourite meadow (maybe in Herdern?) to watch sunsets or have a picnic
- find out, what is a "Bobbele" here in Freiburg
- Go to and/or in the Dreisam as well as the Opfinger lake
- make an excursion to the surroundings of Freiburg: Schauinsland, Feldberg, Schönberg, Tuniberg, Kaiserstuhl
- get some delicious wine at Tuniberg, Kaiserstuhl, Lillienthal...
- To feel like a Bachelor-Ersti again: go to the Bierpongturnier in TIK (StuSie) on Tuesday
- survive a dangerous situation by bike (well... at least have a ride by bike through Freiburg!)



Examination

Within the three weeks of each module there will be an examination consisting of either an **exam** or a **presentation** or a **paper** or a **combination of those**. Lecturers will tell you at the beginning of each module what kind of examination you will have to expect. It's all doable, but you will need to learn to manage your time quite efficiently.

IMPORTANT: Registration for the examination

It is necessary to **register for the examination** of each module on HisInOne. Be aware that the **booking of a module and the registration for the examination is not the same!** If you are not registered for the examination, you will not get any ECTS afterwards. We would recommend registering for all examinations as soon as you are booked for your modules. Be aware that the **deadline for registration is also the deadline for canceling your registration**. If you haven't canceled it until the Wednesday of the second week, you need to do the examination and there is no way out of it!

This is kind of annoying German bureaucracy, but the examination office does never grant any exemptions, so we want you to be familiar with the rules. If you happen to be ill, so that you cannot take part in the exam or are not able to hold your presentation or write your paper, it is **obligatory to submit a medical certificate** to the examination office and we recommend informing your lecturer and the examination office immediately via e-mail. It's best to use the **official form** which needs to be filled out by a doctor:

https://www.unr.uni-freiburg.de/dokumente/pruefungsamts/pruefungsunfaehigkeit_JSL_NEU2015.pdf

Re-registration

Each term you need to re-register for the next term – as long as you would like to continue studying. For re-registration you only have to pay the student activity and administrative fee. If you have not completed the re-registration process by the end of the term you will be exmatriculated automatically.

Usually registration deadlines are:

- winter term: **June 1st to August 15th**
- summer term: **January 15th to February 15th**

More information on:

https://www.studium.uni-freiburg.de/en/student-services/registration?set_language=en

Councils of the faculty

Within the various councils of the university students can influence decisions concerning current and future policies of the university and the faculty. We consider this the most important part of us as a student's council. The various councils do have different fields of activity:

Fakultätsrat:

The Fakultätsrat is the main council of our faculty and counsels about nearly all issues important for our faculty or the whole university. Main topics are research, instruction, finances and the awarding of chairs to new professors.

The Fakultätsrat needs to approve decisions about:

1. structure and development of our faculty,
2. the transformation of institutions of our faculty,
3. the Studien- und Prüfungsordnungen (study and examination regulations) of the faculty

Six students are members of the Fakultätsrat.

Studienkommission:

The Studienkommission is led by the deans of studies and prepares the decisions to be made by the Fakultätsrat.

Main topics comprise of recommendations about further developments of instruction at our faculty, allocating funds to the departments and evaluating the quality of our instruction. There are four students being members of the Studienkommission.

Prüfungsausschuss:

The Prüfungsausschuss regulates admission to examinations, content, kind and length of the examination as well as consequences of the violation of examination rules.

There is a council for the Bachelor and Master programs, respectively. containing one or two students.

Berufungskommissionen:

Counsels about the succession of free chairs. One student is member of each Berufungskommission.

Currently all councils are online via zoom, but in our opinion, it is particularly important to be present now as students in all of those councils while the situation of students is pretty tough. If you are interested to be part of our team, **join one of our meetings every Monday at 7 p.m.!**

More questions?

Fachschaft Forst Hydro Umwelt

fachschaft@forst-hydro-umwelt.de

www.forst-hydro-umwelt.de



@ForstHydroUmwelt